



100 S. Juniper Street, 3<sup>rd</sup> Floor Philadelphia, Pa 19109, [Shineartsalliance.org](http://Shineartsalliance.org), 267-712-9069

**Paid Position:**

Costume Designer

**Start Date-End Date:**

**Rehearsal will begin:** October 3<sup>rd</sup>

**Strike on:** December 16<sup>th</sup>. Classes will take place on Mondays, Wednesdays and Thursdays at The KIPP West Philadelphia Preparatory Charter School. Schedule is afterschool between 1pm- 6pm. Subject to change for production.

**Hours:**

8 hours a week

**Compensation:**

\$25 an hour

**Job Description:**

Costume Design or Wardrobe Department, report to director and are responsible for making his vision come to life through the costumes. They also meet with lighting designer to make sure colors and styles don't clash with lighting color scheme. They are responsible for prepping and maintain costumes for assigned productions. Including being fully responsible for the running and tracking of productions. Designer will shop for supplies, storage of costumes and supplies, and will shadow staff dressers during performances. The position helps build practical and creative wardrobe skills.

**Weekly Tasks:**

- Teach students costume basics
- Create costume sketch and chart for characters
- Create budget for costumes
- Schedule fittings for cast
- Maintenance and Prep for assigned shows
- Run all assigned shows
- Work with staff on storage projects and all other assigned projects

**Position is Supervised By:**

Director and Stage manager

**Desired Skills and Experience:**

- Costume designer experience a must
- Positive, Friendly and flexible
- Able to work in fast pace environment
- Organizational skills a must
- Some college, institution and or +2 years of experience

**To Apply:**

- Please send cover letter and resume to: [connect@shineartsalliance.org](mailto:connect@shineartsalliance.org).
- Vaccination Card
- Driver's License or State I.D
- Clearances: Child Abuse, Criminal and FBI.

**Deadline:**

September 8, 2022